



## April 2015 EPIK Orientation Information

- Venue: NIIED in Seoul (Hyehwa-dong)
- Period: April 22nd (Wednesday) ~ April 27th (Monday)
- Arrival: Incheon International Airport

1. Arrival & Pick-up Information .....	1
2. Lost Luggage Protocol .....	1
3. Orientation Venue : NIIED .....	3
4. Before Departing .....	5
1) What to Pack	
2) Accommodations	
3) Important Note Regarding Finances	
4) Medical Check-up	
5) Online Pre-orientation	
5. EPIK Orientation Schedule .....	8

## 1. Arrival & Pick-up Information

- 1-1. After you arrive at Incheon Int'l Airport, please come to GATE 1 on the 1<sup>st</sup> floor(Arrivals).  
The airport bus will depart between 12:30~1:00pm.

< EPIK Registration: GATE 1 at Incheon Int'l Airport, 1st Floor (Arrivals)>



- 1-2. At the EPIK registration desk (GATE 1): Please form an orderly line. Teachers will load their luggage and board the bus on a first come, first served basis.

**IMPORTANT NOTICE:** Free shuttle bus service will be provided from Incheon Int'l Airport to the NIIED in Seoul between 12:30~1:00pm on April 22nd only.

※ If you are unable to use the shuttle bus service, you will be responsible for finding your own way to the orientation site. Any costs you incur will be borne by you. You must register at the NIIED in Seoul by 4:00pm on the 22nd of April.

## 2. Lost Luggage Protocol

- 2-1. Please plan for the possibility that your luggage could become lost or misplaced. Inquire with your airline ahead of time about how to retrieve lost luggage and pack some extra clothing in your carry-on.
- 2-2. If your luggage becomes lost, you should immediately contact the airline which was

responsible for losing your luggage. You can do this by phone or by visiting the airline's office at the airport.

※ *It is best to do this as soon as you discover that your luggage is missing.*

2-3. The airline needs a shipping address and contact information so that they can ship you your lost luggage. Please give them the following information:

Address: 서울시 종로구 이화장길 81 국립국제교육원 기숙사 5층 EPIK 사무실  
EPIK Orientation Office  
81 Ihwajang-gil, Jongno-gu, Seoul, Korea  
Zip Code: 110-810  
Telephone: 82-2-3668-1402

▷ *Please note that the EPIK staff will do their best to assist you, but it is ultimately your responsibility to care of your lost luggage. If you do not receive your luggage by April 26th, be sure to contact the airline and give them the new contact information for your new school or apartment.*

▷ *To check if your lost luggage has arrived, please visit the Head Office of the Orientation, which is located on the 5th floor of the dormitory, from 8:30am to 9:00pm.*

### **3. Orientation Venue: NIIED in Seoul**

3-1. If you do not plan on using the complimentary EPIK shuttle bus service due to a delayed arrival, you are expected to arrange your own transportation to the EPIK Orientation Venue (NIIED in Seoul) at your own cost.

#### ▷ Public Transportation Information

##### 1) Via Airport Limousine Bus No. 6011

Incheon Int'l Airport →Sungkyunkwan University (90 minutes)

- Bus Platform: 12A or 5B                      ▪ Fare: About 10,000 KRW
- Departs: every 20 ~ 30 minutes            ▪ Estimated Time: 90 minutes
- Where to get off: Sung-kyun-kwan University(성균관대 입구)
- Taxi service to NIIED from Sung-kyun-kwan University

If you have a lot of luggage, you can use a taxi. It costs about 3,000 KRW(around 10 minutes) from Sung-kyun-kwan University.

Please show the following note (your destination) to the taxi driver.

기사님, 종로구 혜화동 방송통신대 뒤 국립국제교육원에 내려주시기 바랍니다.  
감사합니다. (문의전화: 82-2-3668-1402)

## 2) Via Airport Railroad

- Estimated Time: 53 minutes for Regular Train/ 43 minutes for Express Train
- Fare: Regular Train (4,300 KRW)/ Express Train (13,300KRW) to Seoul Station
- Stations: Incheon Int'l Airport → Transfer to subway line #4 at Seoul Station  
(서울역) → Get off at Hyewha(혜화) subway station → Exit 2 → NIIED  
(※Refer to the walking directions and the map below.)

## 3) Via Taxi from the Airport to NIIED

- Taxi stands are located on the arrival floor (1F) at the passenger terminal between platform 4D and 8C at Incheon Int'l Airport.
- Estimated Time: 90 minutes
- Fare: around 60,000 KRW (including toll fee, but it depends on traffic.)
- Show your destination (in the box written above in Korean) to the taxi driver.

※ Emergency Calls: EPIK Coordinator, Aaren Manering

(Aaaren.epik@gmail.com 82-2-3668-1394)

\*Phone is available only during the orientation period.

3-2. Participants who are already in Korea are expected to come to the orientation venue on their own no later than 4:00pm on the 22nd of April (Wednesday).

1) From Seoul Station by subway to NIIED: Refer below.

Seoul Station (Line 4) → Get off at Hyehwa Station → Proceed to Exit 2

2) From Gangnam Express Bus Terminal by subway to NIIED

Gangnam Express Bus Terminal (Line 3) → Chungmuro Station (Transfer to Line 4) →  
Get off at Hyehwa Station → Proceed to Exit 2

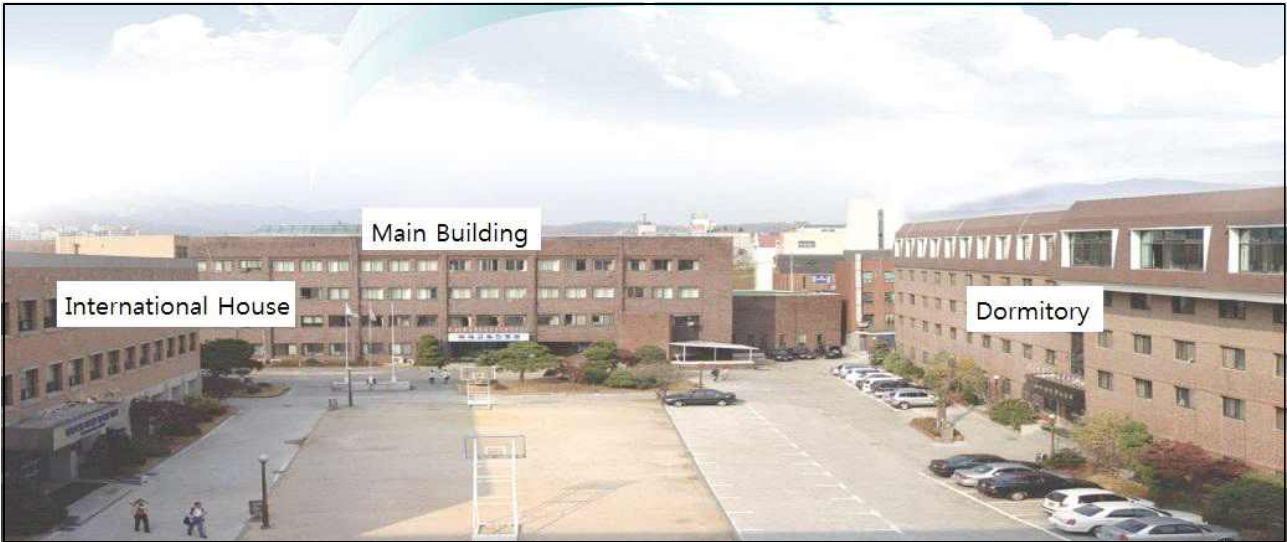
● From HyeHwa Station (Exit No. 2) to NIIED



※ **Walking Directions:** From HyeHwa station to the EPIK Orientation venue

1. Take Exit No.2 at HyeHwa Station.
2. Follow the sidewalk. After the pond, turn **LEFT**.
3. Walk until you pass a parking garage on your right.
4. Walk down the sidewalk that runs between the two buildings; one red brick Bldg (NIIED) on the left and a gray Bldg.(KNOU) on the right.
5. Turn **LEFT** towards the courtyard of the NIIED complex.

● NIIED Campus



## 4. Before Departing

### 4-1. What to Pack

Please be sure to pack the following items.

- Clothing suitable for 6 days including an outdoor field trip (temperatures will range from 10~24 degrees Centigrade)
- Personal belongings: \*alarm clock, laptop, camera, medication, cosmetics, hairdryer,

umbrella, bath towel, other toiletries (e.g. toothbrush/paste, shampoo, conditioner, etc.)

- All your essential documents (passport and pending documents such as diploma, TEFL certificate, teacher's license, proof of teaching experience, pre-orientation certificate, etc.)

#### 4-2. Accommodations

- Dormitory rooms are shared by two people. Please note that only married couples will have co-ed rooms.
- No pets are allowed in the dormitory.
- The dorm rooms do not have private restrooms or shower rooms.
- Korean power voltage is **220~240**.
- Internet conditions may not be stable if there are many users on at the same time.

※ **Accompanying Family Dependents** : The EPIK orientation is only for incoming successful candidates for the 2015 Spring term. If you have listed on your application form that you will have accompanying dependents to Korea with you, you must make arrangements for accommodations on your own. NIIED's dormitory does not have enough vacant rooms to accommodate dependents.

#### 4-3. Important Note Regarding Finances

- Please bring enough money to last you through your first month (approx. 1 million KRW). You will not receive your first pay check or the Entrance Allowance until the end of the first month of the contract.
- It will be very difficult to find ATMs that accept foreign debit cards at the orientation venue and perhaps at your school as well. Therefore, please bring enough Korean Won with you or exchange money at the airport.
- You are required to pay the medical examination fee (50,000 KRW) before the check-up.

#### 4-4. Medical Check-up Notice

- All newly arriving orientation participants must have a medical check-up at the

orientation. All the POEs (Provincial Offices of Education) and MOEs (Metropolitan Offices of Education) are expecting you to have completed the medical check-up during the EPIK orientation. Even if you have already obtained your ARC, you are still required to have the medical check-up.

- For your convenience, EPIK will arrange the medical check-up service to be held at the orientation venue by a Ministry of Justice certified institution. The medical check-up will be carried out on Thursday, April 23, 2015 and you will receive the medical report at the end of the orientation.

※ IMPORTANT NOTICE

The medical check-up will include certain drug tests. Some over-the-counter medicine may affect test results. Recently, some medication such as sleeping pills, pain medication (including over-the-counter products), or nasal sprays have been known to contribute to positive test results even if they were taken 3-4 days prior to the test date. We encourage all applicants to abstain from use of the aforementioned items until the test has been administered. You must bring an official doctor's note when the medication is prescribed for unavoidable medical conditions.

#### 4-5. Completion of Online Pre-orientation

EPIK's online pre-orientation course is available to all successful EPIK applicants.

The topics of the pre-orientation course include basic teaching principles, the Korean language, and about Korean culture. You are required to complete the course before you come to Korea as the results will be passed on to your POE/MOE supervisor. Once you complete the course, please print out the proof of completion and pack it with your belongings. You will be asked to present it to your homeroom teacher during the orientation. Your completion status will be directly reported to your POE or MOE supervisors.

If you do not receive an invitation from EPIK's partner company, English Hunt, please examine your spam box. If your e-mail account is from a university or professional organization, you might not be able to access the email, so please set up an alternative email account with a common email service provider and contact the course provider (email: [epik@englishhunt.com](mailto:epik@englishhunt.com) / phone: 82-70-7439-4867). Your user name will be your email address and the password will be 1111 (4 ones). You must complete all the lessons and survey questionnaire before you take the final test. You must obtain over 70% to pass the test. Your completion status will be reported to your

POE/MOE.

## □ April 2015 EPIK Orientation Schedule

Time Date	Class	9:00-10:30am	10:50-12:20pm	2:00-3:30pm	3:50-5:20pm	7:00pm~	
4/22 (Wed)	1-2	Registration <2:00-4:00pm>			Class Meeting <4:20~5:20pm>		Welcoming Dinner <5:40pm~>
					1	2	
4/23 (Thu)	1	Medical Check-up Room 105 <7:00-9:00>	After School & Camps Ele. School Edu. Korean History & Culture			Survival Korean <7:00~8:10pm>	
	2	Opening Ceremony Auditorium <10:00~10:40>					
4/24 (Fri)	1	Taekwondo Lesson Planning 1 EPIK Duties & Regulations	Storytelling Lesson Planning 1 Team Project Lesson Demo Preparation	Survival Korean <7:00~8:10pm>			
	2						
4/25 (Sat)	1	Sec. School Edu. Lesson Planning 2	Co-teaching Strategies Make English More Comprehensive	Team Project Lesson Demo Preparation <7:00-10:00pm> Room 402, 404			
	2	Lesson Planning 2 Sec. School Edu.					
4/26 (Sun)	1-A	Lesson Demonstration & Feedback <9:00-10:30am, 10:50-1:00pm>	Lunch <1:00-2:00pm>	Meeting with MOE/POE Supervisors <2:30-4:00pm>	Farewell Dinner <5:00pm>	Korean Musical "Miso" <8:00pm>	
	1-B						
	2-A						
	2-B						
4/27 (Mon)	1-2	- Closing Ceremony (Auditorium): 9:00am - Departure to Each POE/MOE: 10:00am					

※ This schedule is subject to change.