



August 2011

EPIK Orientation Information - Team 1

- Venue: **Kyung Hee University** Global Campus
- Period: **August 17(Wed) ~ August 25(Thu), 2011**
- Placements of the participant: **Seoul** Metropolitan Office of Education

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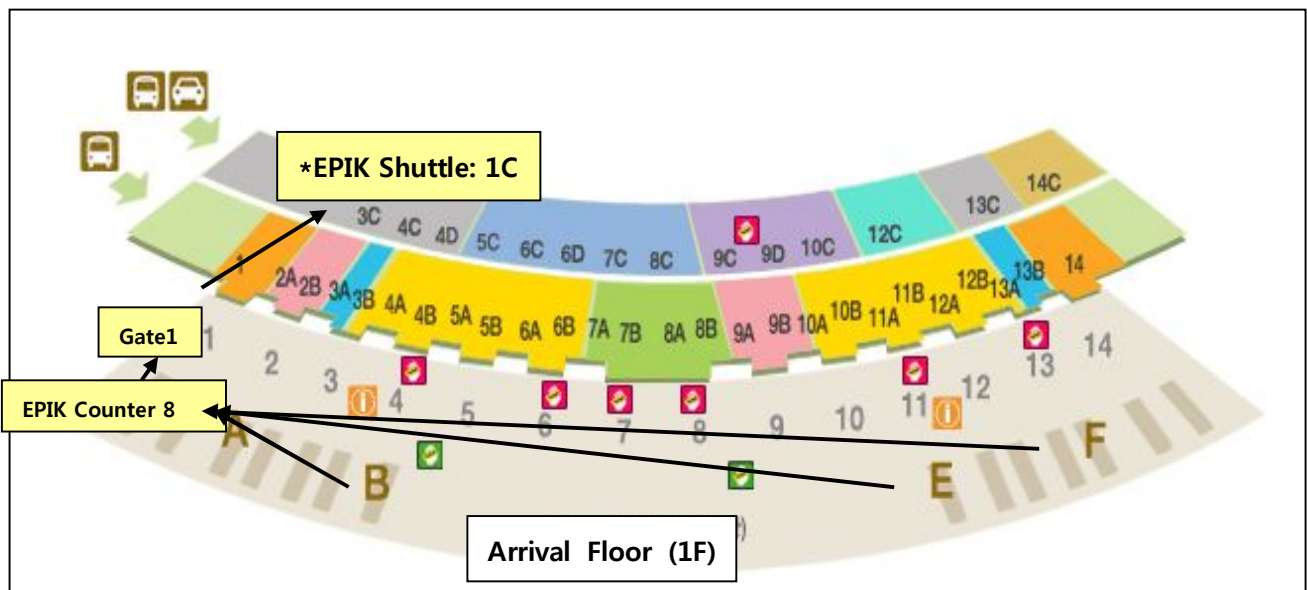


1. Arrival & Shuttle Bus Information

1-1. After you arrive at Incheon Airport (Arrival Floor, 1F), please come to the **EPIK registration desk (booth No. 8 on the 1st floor)** as soon as you are ready to depart to the orientation site. You will be required to board the bus quickly after you have arrived at the EPIK airport desk.

※ If you need time to eat, rest, make phone calls, or exchange money, please do this *before* you arrive at the EPIK desk. However, if you arrive later in the evening, we strongly recommend that you visit the EPIK desk *first* so that you do not miss the last EPIK shuttle bus (11:00pm, the 17th of August).

< EPIK Registration Booth No. 8 at Incheon Airport, Arrival Floor(1F) >



1-2. At the EPIK registration desk (Booth No.8): Please form an orderly line in front of the desk and have the E-2 or F-4 visa page of your passport ready to show to the EPIK Staff.

1-3. Once you have registered at the EPIK registration booth (Booth no. 8) and received any necessary information, please proceed promptly to the bus terminal (1C) where your EPIK Shuttle bus is waiting. (Please refer to Shuttle Bus Schedules on page 2.)

IMPORTANT NOTICE: Free shuttle bus service will be provided from Incheon Airport to the Kyung Hee University Global Campus on August 17th only (From approximately 7:30 ~ 23:00)

※ Please note that the times listed on the schedule on the next page are highly subject to change. Buses will likely depart according to occupancy, not time. It is not prudent to plan to arrive just in time to catch the last bus. Rather, we encourage you to leave a time buffer to account for delays and unexpected contingencies.

● Shuttle Bus Schedules (7:30am~11:00pm)

Bus No.	Departure Time	Bus No.	Departure Time
1	7:30	9	18:30
2	10:30	10	18:50
3	12:30	11	19:10
4	14:30	12	19:30
5	15:30	13	20:00
6	16:30	14	20:30
7	17:30	15	21:00
8	18:00	16	23:00

※ The shuttle bus schedules are subject to change so please check frequently at the EPIK front desk.

※ If you are unable to use the shuttle bus service on August 17th, you will be responsible for finding your own way to the orientation site as soon as possible. Any costs you incur will be borne by you. (For more details, please refer to page 3.)

2. Lost Luggage Protocol

- 2-1. Please plan for the possibility that your luggage could become lost or misplaced. Inquire with your airline ahead of time about how to retrieve lost luggage and pack some extra clothing in your carry-on.
- 2-2. If your luggage becomes lost, you should immediately contact the airline which was responsible for losing your luggage. You can do this by phone or by visiting the airline office at the airport (if your particular airline has an office at Incheon Airport).

It is best to do this as soon as you discover that your luggage is missing.

- 2-3. The airline will want a shipping address and contact info so that they can ship you your lost luggage. Please give them the following information:

Address: 경기도 용인시 기흥구 서천동 1번지 경희대학교 국제캠퍼스 제2기숙사 EPIK Office
우: 446-701

**EPIK Office, 2nd New Dormitory, Kyung Hee University Global Campus,
1 Seocheon-dong, Giheung-gu, Yongin-si, Gyeonggi-do Zip code: 446-701**

※ Please note that the EPIK staff will do their best to assist, but it is ultimately your responsibility to care for your lost luggage. If you have not received your luggage by the end of the orientation, be sure to contact the airline to give them the new contact information of your new school or apartment (school is probably better).

3. Arriving on Your Own with Public Transportation in Korea

3-1. If you do not plan on using the complimentary EPIK shuttle bus service, you are expected to arrange your own transportation to the EPIK Orientation Venue (Kyung Hee University Global Campus) directly at your own cost. In this case, please **contact EPIK Staff** (Stephanos, 010-2792-8105 *Only available during the OT period) **before you travel to the OT venue so that we can guide you and prepare for your arrival.**

3-2. As for the applicants who are already in Korea, we highly recommend you to arrive at the Orientation Venue before **7:00pm on the 17th of August.**

3-3. Public Transportation (Bus) Information

*For domestic teachers, refer to the Appendix, 'Public Transportation for Domestic Teachers'.

1) Incheon Airport → Youngtong (Landmark Hotel)

<http://www.airport.kr/airport/traffic/bus/busList.iaa?flag=E>

▪ 7:30am ~ 10:30pm (every one hour) ▪ Fare: ₩12,000 (1 hr 30 min+)

▪ Bus Boarding Section: 7B (1st floor)

※ **Youngtong(Landmark Hotel) → 2nd New Dormitory of Kyung Hee University Global Campus** (15 min by taxi): ₩2,300+

2) Suwon Station/ Suwon Bus Terminal → Kyung Hee University Global Campus

▪ Departure: Suwon Station - Bus no. 7, 9, 310 or 900 in front of Suwon Station
Suwon Bus Terminal - Bus no. 5, 7-2, 201, 310 or 900 in front of Suwon Bus Terminal.

▪ Arrival: Kyung Hee University (Global Campus) ▪ Fare: ₩900 ~ 1,500 (40min+)

※ Concerning luggage, it is the best to take a taxi at the bus stop(Main gate of the Kyung Hee University) to the 2nd New Dormitory for your convenience. ▪ Fare: ₩2,300+

3) Seoul Station → Kyung Hee University Global Campus

▪ Departure: Bus no. M5107 in front of Seoul Station.

▪ Arrival: Kyung Hee University (Global Campus) ▪ Fare: ₩2,000+ (1 hr 20 min+)

4) Seoul Express Bus Terminal(SEBUT) → Kyung Hee University Global Campus

▪ Departure: Bus no. 1550-3, 9901 in front of Seoul Station (to Gangnam Station Direction)

▪ Transfer to: Bus no. 5100 at the Gangnam Station (A stop after Kyobo Building)

▪ Arrival: Kyung Hee University (Global Campus) ▪ Fare: ₩2,000+ (1 hr 30 min+)

※ Please get off at the 2nd stop on campus.(in front of College of Physical Education)

4. Orientation Venue: Kyung Hee University Global Campus

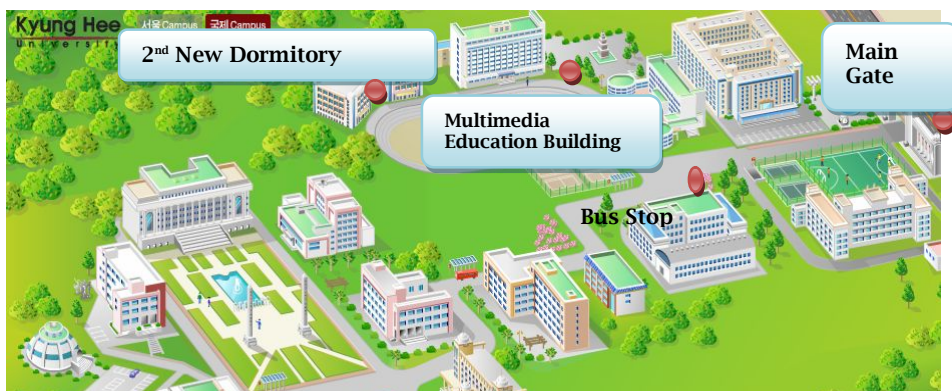
● From Incheon Airport to Kyung Hee University Global Campus(in yongin-si)



● Kyung Hee University Global Campus Area



● Campus Map (http://www.kyunghee.edu/html_2011/04_campus/03_a.php)



- **Registration: Lobby of Multimedia Education Building**
- Lecture Building: Multimedia Education Building
- EPIK Office: Room 104

5. Before Departing

1) What to Pack

Please be sure **to pack the following things in the luggage that you will bring with you to the orientation:**

- Clothing suitable for **9 days** including an outdoor field trip
- Personal belongings: laptop, camera, medication, cosmetics, other toiletries
e.g. toothbrush/paste, towels, shampoo, etc
- Provided products: training manual, limited amount of towels, soap, toilet paper, etc
- All your essential documents (passport and pending documents such as diploma, TEFL certification, teacher's license, proof of teaching experience, etc.)
- ※ **Important notice for those who come with their siblings or girl/boyfriend:** Please pack separate from your siblings or girl/boyfriend, due to Kyung Hee University Dormitory Rules, male and female rooms are run separately in different buildings. Packing together with your siblings or girl/boyfriend can cause a big inconvenience during the orientation.
- ※ **Officially married couples with marriage certificate/limited numbers of family dependents are only allowed to share a room together, so please let us know in advance. (Email: joyworld@mest.go.kr)**

2) Important Note: Regarding Money

- Please bring enough money to last you through your first month (approx. 1 million KRW). You will not receive your first pay check or the Entrance Allowance until the end of the first month of your contract.
- It could be hard to find ATMs that accept foreign debit cards at the orientation venue and perhaps your school area as well. Therefore, please bring enough Korean Won with you or take out money **at the airport** in advance.

3) Request for Accompanying Family Dependents

EPIK orientation is only for the incoming successful candidates for the Sept. term. If successful candidates need to come to Korea with their family, **they have to reserve accommodations for their family first and pay for their dependent costs during the orientation.**

- **Dependent Costs**
 - Accommodation per night: Twin bed room 20,000 KRW, Single room 36,000 KRW
 - A meal: 5,500won (You must pay the complete cost for every meal for the duration of the orientation, rather than paying for select meals on certain days because EPIK must reserve meals with the cafeteria in advance for the total number of estimated participants.)
 - Field trip: 27,000won (Including lunch, experiencing cultural activities, etc)
 - Special Dinner on the first and the last day: 30,000KRW

To request accommodations for accompanying family dependents, **you must contact the EPIK Office in Seoul, Korea (+82-2-3668-1347, email: joyworld@mest.go.kr)**. This will cost you extra (accommodation, meals, field trip fee, etc.) and the **accommodation is limited, so please request as early as possible.**

4) Dormitory Accommodation

- **Two teachers will share one room.** The male and female teachers' dorms are separated. Also, several floors are reserved for couples.
- **Pets are not allowed** in the dormitory.

5) Medical Check-up Notice

- **All orientation participants must have a medical check-up at the orientation.** All the POEs (Provincial Office of Education) and MOEs (Metropolitan Office of Education) are expecting you to have completed the medical check-up during the EPIK orientation. Even if you have already obtained your ARC you are still required to have the medical check-up.
- EPIK is going to arrange the medical check-up service from a certified institute by the Ministry of Justice at the orientation venue for your convenience. The medical check-up will be carried out **on Thursday, August 18, 2011** and you will receive the report at the end of the orientation.
- **IMPORTANT NOTICE: The medical check-up will include certain drug tests. Some over the counter medicine may affect the test result. Recently some medication such as sleeping pills, headache medicine, or nasal sprays have been assumed to contribute to positive test results even if they were taken 3~4 days prior to the test.**

6. EPIK Orientation Schedule








Time Date	Morning Session		Afternoon Session		6:00pm~
	9:00~10:30am	10:50am~12:20pm	2:00~3:30pm	3:50~5:20pm	
Aug. 17 (Wed)	Arrival at the Incheon Airport		Registration in Kyung Hee University Global Campus		
Aug. 18 (Thu)	Medical Check-up¹		Opening Ceremony (3:00pm)	Q&A with SOME Coordinators	Welcoming Dinner 6:00pm~
Aug. 19 (Fri)	Class Meeting	▣ Lectures	▣ Lectures		
Aug. 20 (Sat)	▣ Lectures <ul style="list-style-type: none"> ▪ After school Classes and Vacation Camps ▪ Making your English more Comprehensible ▪ Lesson Planning ▪ Classroom Management 		<ul style="list-style-type: none"> ▪ Ways to an effective Co-teaching in a classroom ▪ Cooperative Learning ▪ Korean Education System and English Education in Secondary schools 		Survival Korean Classes 7:20pm~8:30pm Korean Movies 8:40pm~10:30pm
Aug. 21 (Sun)	Korean Cultural Experiences				
Aug. 22 (Mon)	▣ Lectures <ul style="list-style-type: none"> ▪ Tips for teaching Reading and Writing ▪ Multimedia Style in the Classroom 		<ul style="list-style-type: none"> ▪ Elementary English Curriculum & Textbooks in Korea ▪ A brief Introduction to Korean History and ▪ Edutaining Activities ▪ Exploring Korea/Life in Seoul 		Survival Korean Classes 7:20pm~8:30pm
Aug. 23 (Tue)	<ul style="list-style-type: none"> ▪ Project-based Learning 				Preparation for Lesson Demonstration
Aug. 24 (Wed)	▣ Lesson Practicum <ul style="list-style-type: none"> ▪ Lesson Demonstration Feedback 		Lesson Demonstration Feedback	Korean Traditional Performances 4pm~5pm Closing Ceremony 5:00pm	Farewell Dinner 6:00pm
Aug. 25 (Thu)	<ul style="list-style-type: none"> - Loading the Luggage on the SMOE Buses: 8:00~9:30am - Escorted to Each Regional Education Office of SMOE: 10:00am 				

※The schedule is subject to change.

Appendix

¹ Please rest as much as possible after your arrival, and drink a lot of water to make your body adapt to Korean time, as well as to prepare for the following day's Medical Checkup. Check this website to help reduce jetlag if you are new to Korea in advance of arrival. <http://www.nojetlag.com/jetlag3.html>

<Public Transportation for Domestic Teachers>

Area	Departure	Bus No.	Rout(Bus Stop)	Campus Stop Availability
Seoul	Gangnam Station (Exit 6 - 200M Forward)	 5100	Gangnam Station - Yangjae Station - YangjaeIC - Expressway - SuwonIC – Youngtong District - Kyung Hee Univ.	A
		 1550-1	Gangnam Station - Yangjae Station - Expressway - Kyung Hee Univ. – New Youngtong – Byeongjum	N/A
	Jamsil Station	 1112	Dong-Seoul Terminal - Jamsil Station - Songpa IC - Expressway - Singal IC - Youngtong - Kyung Hee Univ.	A
		 1007-1	Jamsil Station – Worldcup Stadium – Aju Univ. - Youngtong - Kyung Hee Univ.	A
	Euljiro3(sam)-ga Station (Exit 12-500M forward)	M5107	Euljiro- Express way- Byuck san Apt- Youngtong park-Singal- Kyung Hee Univ.	N/A
	Sadang Station	 7000	Sadang Station – Euwang Expressway – Buk Suwon - Expressway –Dong Suwon – Aju Univ. - Youngtong	N/A
Seongnam (Bundang)	Migeum Station	5500-1	Migeum Station –Bojung Station–Singal – Daedeok Temple – Kyung Hee Univ.	A
		7707-1	Migeum Station –Bojung Station–Singal – Daedeok Temple – Kyung Hee Univ.	A
	Sangdaewon Station	 116-3	Sangdaewon Community Center – Sungho Market – Moran Station – Soehyun Station – Driver’s License Center – Singal Middle School - Kyung Hee Univ.	A
Guro	Guro Digital Complex Station	 900	Guro Digital Complex Station - Siheoung - Pyunghon - Janganmun - SuwonStation - Youngtong - Kyung Hee Univ.	N/A