



February 2012

EPIK Orientation Information - Team 3

- Venue: **NIIED in Seoul**
- Period: February 23rd (Thursday)~March 2nd (Friday), 2012
- Placements of the participants: **Seoul Metropolitan Office of Education**
- Arrival: **Incheon International Airport**

1. Arrival & Shuttle Bus Information.....	1
2. Lost Luggage Protocol	2
3. How to get to NIIED in Seoul	3
4. Before Departing.....	5
1) What to Pack	
2) Dormitory Accommodation	
3) Important Note Regarding Money	
4) Medical Check-up Notice	
5) Completion of Online Pre-orientation	
5. EPIK Orientation Schedule	7

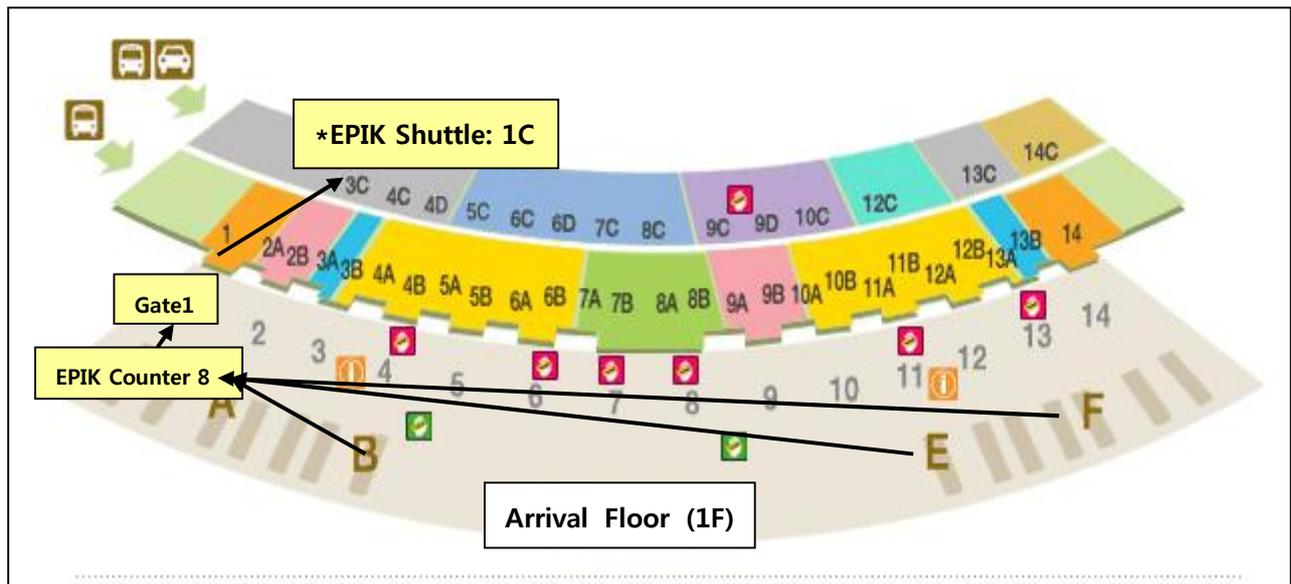


1. Arrival & Shuttle Bus Information

1-1. After you arrive at Incheon Int'l Airport (Arrival Floor: 1F), please come to the **EPIK registration desk (booth No.8 on the 1st floor)** as soon as you are ready to depart to the orientation site. You will be required to board the bus quickly after you have arrived at the EPIK airport desk.

※ If you need time to eat, rest, make phone calls, or exchange money, please do this *before* you arrive at the EPIK desk. However, if you arrive later in the evening, we strongly recommend that you visit the EPIK desk *first* so that you do not miss the last EPIK shuttle bus (9:00pm).

< EPIK Registration **Booth No. 8** at Incheon Int'l Airport, Floor 1 Arrivals >



1-2. At the EPIK registration desk (Booth No. 8): Please form an orderly line in front of the desk and have the E-2 or F-4 visa page of your passport ready to show the EPIK Staff.

1-3. Once you have registered at the EPIK airport desk and received any necessary information, please proceed promptly to the bus terminal (1C) where your EPIK Shuttle bus will be waiting.

IMPORTANT NOTICE: Free shuttle bus service will be provided from Incheon Int'l Airport to the NIIED in Seoul on **February 23rd only** (from approximately **9:00am to 9:00pm**).

※ Please note that the times listed in the schedule on the next page are highly subject to change. Buses will likely depart according to occupancy, not time. It is not prudent to plan to arrive just in time to catch the last bus. Rather, we encourage you to leave a time buffer to account for delays and unexpected contingencies.

● EPIK Shuttle Bus Schedules (9:00am~9:00pm)

Bus No.	Departure Time
1	9:00am
2	3:00pm
3	5:00pm
4	6:00pm
5	7:00pm
6	9:00pm

※ The shuttle bus schedules are subject to change.

※ If you are unable to use the shuttle bus service on February 23rd, you will be responsible for finding your own way to the orientation site. Any costs you incur will be borne by you. (For more details, please refer to page 3.)

2. Lost Luggage Protocol

- 2-1. Please plan for the possibility that your luggage could become lost or misplaced. Inquire with your airline ahead of time about how to retrieve lost luggage and pack some extra clothing in your carry-on.
- 2-2. If your luggage becomes lost, you should immediately contact the airline which was responsible for losing your luggage. You can do this by phone or by visiting the airline office at the airport (if your particular airline has an office at Incheon Int'l Airport).

It is best to do this as soon as you discover that your luggage is missing.

- 2-3. The airline will want a shipping address and contact info so that they can ship you your lost luggage. Please give them the following information:

Address: 서울시 종로구 이화장길 43번지 국립국제교육원 재외동포학생회관 5층 EPIK연수 본부

EPIK Orientation Office

43 Ihwajang-gil, Jongno-gu, Seoul, Korea Zip code: 110-810

Tel: 82-2-3668-1383

▷ Please note that the EPIK staff will do their best to assist you, but it is **ultimately your responsibility** to care for your lost luggage. If you do not receive your luggage by March 1st, be sure to contact the airline to give them the new contact information of your new school or apartment.

▷ Please visit the Head Office of the Orientation which is located on the 5th floor of the dormitory to check the arrival of your lost luggage from 8:30am to 8:30pm.

3. How to get to NIIED in Seoul

3-1. As a new comer in Korea, if you do not plan on using the complimentary EPIK shuttle bus service due to a delayed arrival, you are expected to arrange your own transportation to the EPIK Orientation Venue (NIIED in Seoul) at your own cost.

▣ Public Transportation Information

** If you have a lot of luggage, we highly recommend that you take a Limousine Bus or taxi.*

1) Taking Airport Limousine Bus No. 6011

Incheon Int'l Airport → Sungkyunkwan University (90 minutes)

- Bus Boarding Section: 12A or 5B ▪ Fare: 10,000 KRW
- Departs: every 20 ~ 30 minutes ▪ Estimated Time: 90 mins
- Bus stop to get off : Sung-kyun-kwan University, 성균관대 입구
- Take a taxi after getting off the bus to NIIED

- If you have a lot of luggage, you can hail a taxi. It costs about 3,000 KRW (around 10 mins).
Please show the following note (your destination) written in Korean to the taxi driver.

기사님, 종로구 혜화동 방송통신대 뒤 국립국제교육원에 내려주시기 바랍니다.
감사합니다.

2) Taking Airport Railroad

- Estimated Time: 53 min for Regular Train/ 43 min for Express Train
- Fare: Regular Train (4,300 KRW)/ Express Train (13,300KRW) to Seoul Station
- Stations: **Incheon Int'l Airport**→(*Incheon Int'l Airport Cargo Terminal → Unseo → Geomam → Gyeyang → Gimpo Airport → Digital Media City → Hongik University →*)
Seoul Train Station (Transfer to subway Line #4) → Get off at **Hyewha(혜화)** → Exit 2
→ NIIED (※Refer to the walking directions and the map on page 4.)

3) Taking a Taxi from the Airport to NIIED

- Taxi stands are located on the arrival level (1F) at the passenger terminal between platform 4D and 8C Incheon Int'l Airport. ▪ Estimated Time: 90 mins
- Show your destination in the box written above in Korean to the taxi driver.

※ Emergency calls: EPIK Staff, Soo(soocompany@naver.com, 010-7712-7115)

*Phone calls are available only during the orientation period.

3-2. The participants who are already in Korea are expected to come to the orientation venue on their own by 5:00pm on the 23rd of February.

1) From Seoul Station Subway to NIIED: Refer to 3-1. 2) on page 3.

Seoul Station (Line 4) → Get Off at HyeHwa Station → Exit 2

2) From Gangnam Express Bus Terminal subway

Gangnam Express Bus Terminal (Line 3) → Chungmuro Station (Transfer to Line 4) → Get Off at HyeHwa Station → Exit 2

● From HyeHwa station (Exit No. 2) to NIIED

※ **Walking Directions:** From HyeHwa station to EPIK Orientation venue

1. Take Exit No,2 at HyeHwa Station.
2. Follow the sidewalk.
At the silver sphere, turn **LEFT**.
3. When the road Ts, turn **RIGHT**.
4. Follow the road. There will be a brick wall on your right. When the wall ends, turn **RIGHT** into the NIIED complex.



● **NIIED Campus**



♣ **Registration:** Lobby (1F) or EPIK Office (5F) at the dormitory on the right
Lectures, Medical check-up, and Opening Ceremony: Main Building

4. Before Departing

4-1. What to Pack

Please be sure **to pack the following things in the luggage that you will bring with you to the orientation:**

- Clothing suitable for **9 days** including an outdoor field trip
- **Personal belongings:** ***alarm clock**, laptop, camera, medication, cosmetics, hairdryer, **umbrella**, other toiletries e.g. tooth brush/paste, towels, shampoo, conditioner, etc.
- All your essential documents (passport and pending documents such as diploma, TEFL certification, teacher's license, proof of teaching experience, pre-orientation certificate, etc.)
- **Important notice for those who come with their siblings or girl/boyfriend who are all EPIK teachers.**: Please pack separate bags from your dependants' or joint applicants'. Male and female rooms at the NIIED dormitory are run separately on different floors. Packing together may cause a big inconvenience during the orientation.

4-2. Dormitory Accommodation

- A dormitory room is shared by two people.
- No pets are allowed in the dormitory.
- The dorm rooms do not have private restrooms or shower rooms.
- Korean power voltage is **220~240**.

※**Accompanying Family Dependents:** EPIK orientation is only for the incoming successful candidates for the 2012 Spring term. If you have listed on your application form that you will accompany dependents to Korea with you, you must make the arrangements for the accommodation on your own. NIIED's dormitory doesn't have vacant rooms.

4-3. Important Note: Regarding Money

- Please bring enough money to last you through your first month (approx. 1 million KRW). You will not receive your first pay check or the Entrance Allowance until the end of the first month of the contract.
- It will be very difficult to find ATMs that accept foreign debit cards at the orientation venue and perhaps your school as well. Therefore, please bring enough Korean Won with you or exchange money **at the airport.**

4-4. Medical Check-up Notice

- **All orientation participants must have a medical check-up at the orientation.** The Seoul Metropolitan Office of Education(SMOE) is expecting you to have completed the medical check-up during the EPIK orientation. Even if you have already obtained your ARC you are still required to have the medical check-up.
- EPIK is going to arrange the medical check-up service from a certified institute by the Ministry of Justice at the orientation venue for your convenience. The medical check-up will be carried out **on Friday, February 24, 2012** and you will receive the report at the end of the orientation.

※IMPORTANT NOTICE: The medical check-up will include certain drug tests. Some over the counter medicine may affect the test result. Recently some medication such as sleeping pills, pain medication (including over-the-counter), or nasal sprays have been assumed to contribute to positive test results even if they were taken 3-4 days prior to the test date. We encourage all applicants to abstain from use of the aforementioned items until the test has been administered.

4-5. Completion of Online Pre-orientation

EPIK's online pre-orientation course is available to all successful EPIK applicants. The topics of the pre-orientation course include basic teaching principles, Korean language and culture. We highly recommend you to complete the course before you come to Korea as the results will be reported to your POE/MOE. **Once you complete the course, please print out the proof of completion and pack it with your belongings. You will be asked to present it to your homeroom teacher during the orientation.** Your completion status will be reported to your POE or MOE.

You will be invited by EPIK through email for the verification of your ID and pin number. You can access the Pre-orientation course at <http://211.39.132.43>. If you do not receive an invitation from EPIK's partner company, SDA, please examine your spam box. For further inquiry, please contact Mr. Jung at [82-2-2211-3739](tel:82-2-2211-3739) or newbj@sda.co.kr.

5. February 2012 EPIK Orientation Schedule (NIIED)

Time Date	Morning Session		Afternoon Session		6:00pm~
	9:00~10:30am	10:50am~12:20pm	2:00~3:30pm	3:50~5:20pm	
Feb. 23 (Thu)	Arrival at Incheon Airport & Registration at NIIED				
Feb. 24 (Fri)	☺ Medical Check-up (9:00am~11:30am)		Opening Ceremony (3:00pm) Korean Traditional Performances Overview of the EPIK Orientation Class Meeting1(4:20pm)		Welcoming Dinner 6:00pm
Feb. 25 (Sat)	▣ Lectures <ul style="list-style-type: none"> ▪ Seoul Education Overview ▪ Korean History and Culture 		<ul style="list-style-type: none"> ▪ Classroom Management ▪ EPIK Life & School Etiquette 		
Feb. 26 (Sun)	Korean Cultural Experiences				
Feb. 27 (Mon)	▣ Lectures <ul style="list-style-type: none"> ▪ Lesson Planning 1 & 2 ▪ Project-based Learning 		<ul style="list-style-type: none"> ▪ Tips for Reading & Writing ▪ Hidden Wonders of Korea 		Survival Korean Classes 7:20pm~8:30pm
Feb. 28 (Tue)	<ul style="list-style-type: none"> ▪ Elementary School Curriculum ▪ Co-teaching in a classroom ▪ Cooperative Learning ▪ Camps & After School Classes 		<ul style="list-style-type: none"> ▪ Upgrading Media ▪ Communication Teaching Skills ▪ Education related Activities ▪ Secondary School Curriculum 		
Feb. 29 (Wed)					Preparation for Lesson Demonstration
Mar. 1 (Thur)	▣ Lesson Practicum Lesson Demonstration & Feedback		Class Meeting 2 (4:00pm)		Farewell Dinner 6:00pm~8:00pm
Mar. 2 (Fri)	- Luggage Loading on the designated Bus: 08:30am - Closing Ceremony: 9:30am - Escorted to Each District Office of Education 10:30am				

※ This schedule is subject to change.

☺ [Medical check-up will be done on Friday February 24th, 2012.](#) Please rest as much as possible after your arrival and make your body adapt to Korean time for the following day's Medical Checkup.