

〈국외 연수기관 심사 기준 및 항목별 배점〉

평가 항목	평가 내용	배점
I. 심화연수 운영 여건(15)	<ul style="list-style-type: none"> ▪ (물적 자원) 제반 시설 여건 (강의 시설, 식당, 숙박 및 편의 시설 등) - 기숙사 또는 홈스테이 여건 ▪ (인적 자원) 조직 및 인력 현황 - 우수 교수·강사진 - 행정 지원 등 연수 기관 직원 ▪ 기관의 연수 운영 능력 - 주요 연수 실적 (사업 수행 결과) ▪ 기관의 본 연수 프로그램 운영 의지 	15
II. 강의 프로그램 기획 및 운영(15)	<ul style="list-style-type: none"> ▪ 의사소통능력 함양/ 수업 전문성 신장 프로그램 - 의사소통능력 함양 영어 유창성 프로그램 - 4 skills 향상 프로그램 - 구성주의 중심 교수 학습법 관련 프로그램 등 	7
	<ul style="list-style-type: none"> ▪ 국내 연수기관 프로그램과의 연계성 	8
III. 수업실습 프로그램 (40)	<ul style="list-style-type: none"> ▪ 수업 실습 프로그램 (구체적으로 명시) - 연수생 단독 수업 과목명 - 담당 멘토명, 역할 - 수업 참관, 협동 수업 계획 등 - 방과후 프로그램, 정규 수업 이외의 활동 - 현지 선생님 회의 및 워크숍 	40
IV. 행사 등(10)	<ul style="list-style-type: none"> ▪ 연수생 지원 프로그램 - 연수생 사전 오리엔테이션/ 성과발표회 계획 - 문화 체험 프로그램 - 수업 평가 계획 - 만족도 조사 	10
V. 가격 평가	<ul style="list-style-type: none"> ▪ 심화 연수비의 적절성 - 연수생 1인당 최대 9백만원(한화 기준) - 배점 공식 : 20점× (제안서 중 가장 낮은가격)/해당 기관 제안 가격 	20
합 계		100

<Evaluation Criteria>

Evaluation Criteria	Details	points
I .Condition for Training Operation(15)	<ul style="list-style-type: none"> ▪ Infrastructure conditions <ul style="list-style-type: none"> - Lecture/multimedia rooms, facilities and so on - Accommodation (Dormitory or Home stay) ▪ Human resources <ul style="list-style-type: none"> - Professors/Trainers in Charge - Administration staffs ▪ Motivation <ul style="list-style-type: none"> - Performance related similar training program - University/Local school district's motivation for the training operation 	15
II. Lectures(15)	<ul style="list-style-type: none"> ▪ Communicative skill/Teaching methodology <ul style="list-style-type: none"> - Intensive English Proficiency program - 4 skills advanced course - model of teacher training program based on Constructivism 	7
	<ul style="list-style-type: none"> ▪ Connection with the domestic program in Korea 	8
III. School Practicum(40)	<ul style="list-style-type: none"> ▪ Set up teaching practice schedule (in detail) <ul style="list-style-type: none"> - Subject in Charge (independent class) - Mentors in Charge - Class observation, assistant teaching and so on - After school program, extracurricular activities - Teachers meeting or workshops 	40
IV. Events(10)	<ul style="list-style-type: none"> ▪ Supporting trainee program <ul style="list-style-type: none"> - Orientation / Closing ceremony - Cultural experience program - Evaluation plan for TEE skills - Satisfaction survey 	10
V. Budget Plan(20)	<ul style="list-style-type: none"> ▪ Propriety of the training budget plan <ul style="list-style-type: none"> - Maximum 9 millions KRW / trainee ※ formula index 20(points)× the lowest price/price proposal 	20
Total		100

Format of the proposal for the overseas training

► Format of the proposal for the overseas training

✓ Lecture Plan

* The contest will be categorized into an **Elementary school** teacher course, a **Middle school** teacher course, and an **Elementary/Middle school** teacher course. Select one course before applying.

- Subject specialization
- Training program structure/ management plan (including the after school program)

- A List of the timetable for the curriculum

- Language study, Teaching-Learning instruction, Reformation of the textbook, Open classes, Collaborative learning, Research activity, Evaluation, etc (field trip, sports activities..)

- Set up the subject time table for each session

- Set up a teaching goal for each subject

** When applying for more than 2 categories, a separate program list should be submitted for each category(Elementary school teacher course, Middle school teacher course, Elementary/Middle school teacher course).

- Connection with the domestic program in Korea

✓ Practicum Plan

- Selection of a School District/School Districts(Or Schools) to run the practicum.

- For the Practicum Program

- Set up a whole practicum schedule

- The schedule should include the content of practicum such as class observation, assistant teaching, independent teaching, after school instruction, etc.. and timetable for each activity.

- Extracurricular activities

- Teachers meeting or workshops, etc.

- Capability of trainee accommodation and the number of trainee deployed to each school.

- School level(Elementary, Middle)

****** When entering for more than 2 categories, for each category (Elementary school teacher course, Middle school teacher course, Elementary/Middle school teacher course) a separate program list should be submitted with it.

School level	School name	Subject in charge(trainee) independent class, co-teaching class, observation, etc.	Mentor in Charge

✓ **Specialized Program and Training Evaluation plan**

- Plans for the structure and operation of an after school program.
- Operational plans for a home stay or a cultural experience.

✓ **Human Resources**

- Current condition of HR department

Classification	Professors in charge	Administration staff	Persons in charge within the host school for practicum
Number of people			

✓ **Facilities**

* Submitted file should be in excel, in any format but include all the above mentioned criteria.

- **Accommodation (Dormitory or Homestay) (explain in detail)**

- The number of buildings (independent structure, complex building, each type should be classified), size of the buildings, the number of people the building can accommodate, and the number of people accommodated for each room.

- Lecture hall (Lecture hall that can accommodate all the trainees)

- The size and number of lecture halls, capacity of each lecture hall, and equipment conditions.

- Lecture rooms

- The number and size of lecture rooms, capacity of each of each room, and equipment conditions.

- Small lecture rooms and discussion rooms

- The number and size of lecture rooms, capacity of each lecture room, and equipment conditions.

- Multimedia room: Computer lab, remote classrooms, etc

- Title/name and number of rooms, each classroom's size, capacity of the room
- Production room
 - The number and size of rooms, capacity of the room, equipment conditions
- Language Lab.
 - The number and size of rooms, capacity of the room, equipment conditions
- Lounge or other convenient facilities
 - Lounge, gym, library, cultural experience space, etc.. Each facility's size and capacity.

✓ **Budget plan per one trainee :**

(Maximum 9 millions KRW)

- Details(Estimated)

Sample Curriculum (By KNUE, 2011)

□ Curriculum (KNUE)

└ Phase I (3 weeks, Pre-course for Practicum)

Section	Subject	Content	Hours
Culture awareness	Orientation for the outline of course	○ Curriculum orientation ○ course outlines and evaluation criteria	3
	Orientation for overseas course	○ Overseas course orientation ○ Orientation about teaching profession	5
	Inter-cultural communication	○ Exploring Western cultures ○ Focusing on cultural differences ○ Semantic approach for English Language	4
	K7-K12 Classroom English	○ Classroom English ○ Managing skills on student guidance ○ Exploring young learners' language	4
	Culture & Language	○ Relationship of culture and language ○ Cultural competency on Korean vs American Students ○ Cultural competency on managing students	2
	K7-K12 Classroom experience	○ Direct information about experience with American students ○ Exchanging ideas from teacher who have overseas practicum experiences	4
Internship course	Class observation	○ Exposed in authentic classroom settings. ○ Practice on effective shadowing techniques ○ Adopting effective teaching skills from observation	4
Access to teaching	K7-K12 class Lesson planning	○ Developing efficient lesson planning ○ Creating lesson plans based on learners' levels	4
	Bilingual teacher's role	○ A role of bilingual teachers ○ Professional development as bilingual teachers	3
	Subject based language teaching	○ Teaching methods about 4 core skills ○ Lesson planning based on subjects	4
	How to be Teacher trainer	○ Role of teacher trainer and preparation ○ Reports and curriculum planning	2
	New Teaching strategy	○ A theory of teaching strategies ○ Introduction of new teaching strategies	2
Peer Evaluation	Teaching video analysis	○ Peer review on teaching video ○ Teaching skills evaluation	4
Evaluation	Pre-test & Feedback	○ Pre-test on language skills ○ Submitting the study plan ○ Consultation on study plan, reports	7
Event	Opening ceremony	○ Registration and opening ceremony	1
Total			53

② Phase II (12 weeks, Practicum-oriented Overseas Program)

Section	Subject	Content	Hours
Language fluency	Intensive English Proficiency program	<ul style="list-style-type: none"> ○ Language skills for practicum ○ 4 skill advanced course ○ Solving miscommunication 	236.5
School practicum	Practicum at K7-K9	<ul style="list-style-type: none"> ○ Class observation, teaching assistant, teaching practice ○ Enhancing expertise for English instruction ○ Practicum journal & feedback ○ Mentorship and Coaching for better instruction 	312
	Practicum workshop	<ul style="list-style-type: none"> ○ Practicum journal analysis and feedback ○ Discussing practicum activity with mentor-mentee ○ Feedback and Consultation on TEE 	39
	Research activity	<ul style="list-style-type: none"> ○ Action reseach + Various researches ○ Refinement plan of Outcome of teaching ○ Weak point modification through SWOT analysis 	26
Challenging English	Culture exposure & Challenging English	<ul style="list-style-type: none"> ○ Application of language to real situation and report ○ Conversation partner course ○ Culture + language enhancement course 	39
Event	Opening/Closing ceremony Orientation for course	<ul style="list-style-type: none"> ○ Welcoming and farewell party ○ Submitting letter of pledge ○ Wrapping up course 	7
Total			659.5

3 Phase III (9 weeks, Back to KNUE Course)

Section	Subject	Content	Hours
I. Method for Communicati ve Skill instruction	Listening clinic for teachers	○Improving how to teach listening & listening skills ○Checking out weak points and improving them	33
	Speaking clinic for teachers	○Improving public presentation skill ○Developing communicative competence through discussion and presentation	33
	Writing clinic for teachers	○Developing and improving writing skills ○Elaborating writing skills by individual correction	33
	EBS TALL distance learning	○Beefing up 4 skills using on line lectures ○Systematic management of progress and assessment	29
II. Teaching Skills	Reflection on language teaching skills	○Specification of the knowledge needed for the teaching expert ○Exploring the teaching theories and their application to Korean students	4
	TEIK(Teaching English in Korea)Group project	○Doing an group project→Presentation→ Evaluation ○Designing an optimum teaching method for Korean English education	23
	K7-K9 Guided Lesson planning	○Designing a creative lesson plan for practicum ○Analysis of the existing lesson and revising it for a better one	4
	K7-K9 Demonstration class with presentation technology	○Teaching English using state-of-th-art equipment ○Developing creative teaching materials and their application to class	8
	K7-K9 Micro-teaching	○Teaching colleagues as part of a practicum ○ Merging the know-how of pre-overseas and overseas training into one	11
	K7-K9 Practicum at Schools & Institutes	○Teaching elem/secondary students as a practicum at schools by team ○Videotaping and feedback by analysis of teaching film	27
	Peer coaching	○Analysis of micro-teaching and improvement on it ○Reflecting on the other teams' feedback	9
	Teacher's presentation skill	○Improving a trainee's teaching power ○Presentation followed by feedback	12
	Teaching analysis at practicum	○Analysis of practicum done at school and giving feedback on it ○Listening to expert's advice and making self-improvement	6
	Special lecture(Model teaching)	○Case introduction of excellent teaching ○Embodiment of teaching expertise through Q&A	12
III. Teacher trainer' Skills	Teaching Resource Fair	○Sharing teaching materials with other trainees ○Guide & description provided, collecting visitor's opinion	5
	Overseas Practicum Forum	○Sharing overseas data and ideas with other trainees ○Q & About data and ideas	40
IV Language testing	Language testing	○Exploring the theories pending on the assessment type ○Making various test items and analysis of them	4
VI Events	Project study	○Preparing for back-to-home course ○Arranging collected materials and presentation	20
	Orientation	○Guide back-to-home course ○Introducing what to do and how to do	2
	POE, Closing ceremony	○Opening course to POE staff ○Closing ceremony and introduction of follow-up course	4
	Survey	○Conducting a survey for instructors and programs	3
	Evaluation	○Pre/post-test of communicative & teaching	9
Total			331