



April 2013

EPIK Orientation Information

- Venue: **NIIED in Seoul (Hyehwa-dong)**
- Period: April 21st (Sunday)~April 26th (Friday), 2013
- Placements of the participants: **Seoul, Busan, Incheon, Gangwon, Daejeon, Daegu, Gwangju, Gyeongbuk, Gyeongnam, Chungbuk, Chungnam, Jeonbuk, and Jeju**
- Arrival: **Incheon** International Airport

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MINISTRY OF EDUCATION,
SCIENCE AND TECHNOLOGY

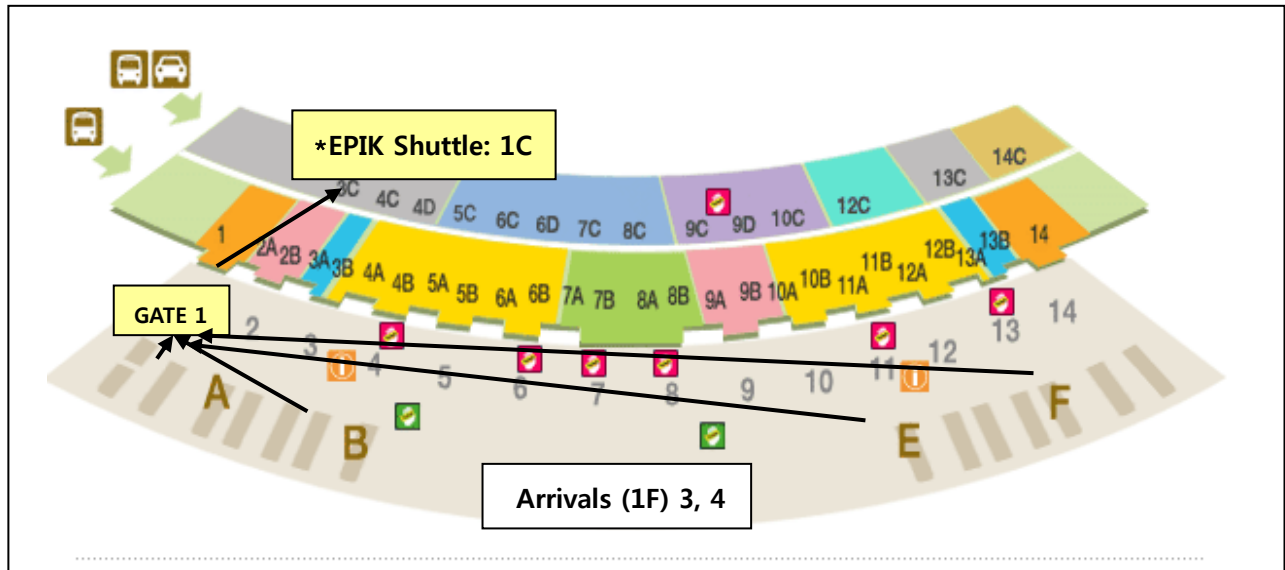


NIIED NATIONAL INSTITUTE FOR
INTERNATIONAL EDUCATION

1. Arrival & Pick-up Service Information

1-1. After you arrive at Incheon Int'l Airport, please come to **GATE 1 on the 1st floor (Arrivals)**. The airport bus will depart at 11:00 am, so you will need to board the bus no later than **10:45am** after loading your luggage.

< EPIK Registration: **GATE 1** at Incheon Int'l Airport, 1st Floor Arrivals >



1-2. At the EPIK registration area (GATE No.1): Please form an orderly line. Teachers will load their luggage and board the buses on a first come first serve basis.

1-3. Please proceed promptly to **the bus terminal (1C)** where your EPIK Shuttle bus will be waiting

IMPORTANT NOTICE: Free shuttle bus service will be provided from **Incheon Int'l Airport** to the NIIED in Seoul at **11:00am on April 21st only**.

※ If you are unable to use the shuttle bus service, you will be responsible for finding your own way to the orientation site. Any costs you incur will be borne by you. You must register at NIIED in Seoul by 4:00pm on the 21st of April.

2. Lost Luggage Protocol

2-1. Please plan for the possibility that your luggage could become lost or misplaced. Inquire with your airline ahead of time about how to retrieve lost luggage and pack some extra clothing in your carry-on.

2-2. If your luggage becomes lost, you should immediately contact the airline which was responsible for losing your luggage. You can do this by phone or by visiting the airline office at the airport (if your particular airline has an office at Incheon Int'l Airport).

It is best to do this as soon as you discover that your luggage is missing.

- 2-3.** The airline will want a shipping address and contact info so that they can ship you your lost luggage. Please give them the following information:

Address: 서울시 종로구 이화장길 43번지 국립국제교육원 기숙사 5층 EPIK 사무실

EPIK Orientation Office

81 Ihwajang-gil, Jongno-gu, Seoul, Korea Zip code: 110-810

Tel: 82-2-3668-1408

▷ Please note that the EPIK staff will do their best to assist you, but it is **ultimately your responsibility** to care of your lost luggage. If you do not receive your luggage by April 25th, be sure to contact the airline to give them the new contact information of your new school or apartment.

▷ To check the arrival of your lost luggage, please visit the Head Office of the Orientation, located on the 5th floor of the dormitory, from 8:30am to 9:30pm.

3. Orientation Venue: NIIED in Seoul

3-1. As a newcomer in Korea, if you do not plan on using the complimentary EPIK shuttle bus service due to a delayed arrival, **you are expected to arrange your own transportation to the EPIK Orientation Venue (NIIED in Seoul) at your own cost.**

■ Public Transportation Information

* If you have a lot of luggage, we highly recommend that you take a Limousine Bus or taxi.

1) Taking The Airport Limousine Bus No. 6011

Incheon Int'l Airport → Sungkyunkwan University (90 minutes)

▪ Bus Boarding Section: 12A or 5B ▪ Fare: About 10,000 KRW

▪ Departs: every 20 ~ 30 minutes ▪ Estimated Time: 90 mins

▪ Bus stop to get off: Sung-kyun-kwan University, 성균관대 입구

▪ Take a taxi after getting off the bus to NIIED

- If you have a lot of luggage, you can hail a taxi. It costs about 3,000 KRW (around 10 mins).

Please show the following note (your destination) written in Korean to the taxi driver.

기사님, 종로구 혜화동 방송통신대 뒤 국립국제교육원에 내려주시기 바랍니다.
감사합니다. (문의전화: 82-2-3668-1408)

2) Taking The Airport Railroad

▪ Estimated Time: 53 min for Regular Train/ 43 min for Express Train

▪ Fare: Regular Train (4,300 KRW)/ Express Train (13,300KRW) to Seoul Station

- Stations: **Incheon Int'l Airport**→(Incheon Int'l Airport Cargo Terminal → Unseo → Geomam → Gyeyang → Gimpo Airport → Digital Media City → Hongik University →) **Seoul Train Station (Transfer to subway Line #4)** → Get off at **Hyehwa(혜화) subway station**→ Exit 2 → **NIIED** (※Refer to the walking directions and the map below.)

3) Taking a Taxi from the Airport to NIIED

- Taxi stands are located on the arrival floor (1F) at the passenger terminal between platform 4D and 8C at the Incheon Int'l Airport.
- Estimated Time: 90 mins
- Fare: around 50,000 KRW (but it depends on the traffic condition.)
- Show your destination in the box written above in Korean to the taxi driver.

※ Emergency calls: EPIK Staff, Mr. Kim(epikcoordinator@gmail.com 82-2-3668-1401)

*Phone calls are available only during the orientation period.

3-2. The participants who are already in Korea are expected to come to the orientation venue on their own by no later than 3:00pm on the 21st of April(Sunday).

1) From Seoul Station Subway to NIIED: Refer to the below.

Seoul Station (Line 4) → Get off at **Hyehwa Station** → Proceed to **Exit 2**

2) From Gangnam Express Bus Terminal Subway

Gangnam Express Bus Terminal(Line 3) → Chungmuro Station (Transfer to Line 4) → Get off at Hyehwa Station → Proceed to Exit 2

From Hyehwa station (Exit No. 2) to NIIED



※ Walking Directions: From Hyehwa station to the EPIK Orientation venue

- Take Exit No.2 at Hyehwa Station.
- Follow the sidewalk. At the silver sphere, turn **LEFT**.
- Walk until you pass a parking garage on your right.
- Walk down the sidewalk that runs between the two buildings; one red brick Bldg (NIIED) on the left and the other gray Bldg.(KNOU) on the right.
- Turn **LEFT** towards the courtyard of NIIED complex.

■ NIIED Campus



♣ **Registration: Lobby (1F) or EPIK Office (5F) at the dormitory on the right**

Lectures, Medical check-up, and Opening Ceremony: Main Building in the center

4. Before Departing

4-1. What to Pack

Please be sure **to pack the following items.**

- Clothing suitable for 6 **days** including an outdoor field trip(temperatures will range from 9~16 Centigrade)
- **Personal belongings:** ***alarm clock**, laptop, camera, medication, cosmetics, hairdryer, **umbrella**, bath towel, other toiletries e.g. toothbrush/paste, shampoo, conditioner, etc.
- All your essential documents (passport and pending documents such as diploma, TEFL certificate, teacher's license, proof of teaching experience, pre-orientation certificate, etc.)
- **Important notice for EPIK Teachers who come with their Joint applicants, Spouses or Partners:** Please pack separate bags from your Spouse/ partner or joint applicants'. Male and female rooms at the NIIED dormitory are run separately on different floors. Packing items together may cause inconvenience for you during the orientation.

4-2. Dormitory Accommodation

- A dormitory room is shared by two people.
- No pets are allowed in the dormitory.
- The dorm rooms do not have private restrooms or shower rooms.
- Korean power voltage is **220~240**.
- Internet conditions may not be stable if there are many users on at a same time.

- ※ **Accompanying Family Dependents:** The EPIK orientation is only for incoming successful candidates for the 2013 Spring term. If you have listed on your application form that you will accompany dependents to Korea with you, you must make the arrangements for the accommodation on your own. NIIED's dormitory does not have vacant rooms to accommodate dependents.

4-3. Important Note Regarding Money

- Please bring enough money to last you through your first month (approx. 1 million KRW). You will not receive your first pay check or the Entrance Allowance until the end of the first month of the contract.
- It will be very difficult to find ATMs that accept foreign debit cards at the orientation venue and perhaps your school as well. Therefore, please bring enough Korean Won with you or exchange money *at the airport.*
- **You are required to pay the medical examination fee (50,000 KRW) before the check-up.**

4-4. Medical Check-up Notice

- **All newly arrived orientation participants must have a medical check-up at the orientation.** All the POEs (Provincial Offices of Education) and MOEs (Metropolitan Offices of Education) are expecting you to have completed the medical check-up during the EPIK orientation. Even if you have already obtained your ARC, you are still required to have the medical check-up.
- For your convenience, EPIK will arrange the medical check-up service to be held at the orientation venue from a certified institute by the Ministry of Justice. The medical check-up will be carried out **on Monday, April 22, 2013** and you will receive the report at the end of the orientation.

※IMPORTANT NOTICE: The medical check-up will include certain drug tests. Some over the counter medicine may affect the test results. Recently, some medication such as sleeping pills, pain medication (including over-the-counter products), or nasal sprays have been assumed to contribute to positive test results even if they were taken 3-4 days prior to the test date. We encourage all applicants to abstain from use of the aforementioned items until the test has been administered. You may bring the official doctor's note when it is prescribed for unavoidable medical conditions.

4-5. Completion of Online Pre-orientation

EPIK's online pre-orientation course is available to all successful EPIK applicants. The topics of the pre-orientation course include basic teaching principles, Korean language, and culture. You are required to complete the course before you come to Korea as the results will be passed on to your POE/MOE supervisor. **Once you complete the course, please print out the proof of completion and**

pack it with your belongings. You will be asked to present it to your homeroom teacher during the orientation. Your completion status will be directly reported to your POE or MOE supervisors without your written permission.

If you do not receive an invitation from EPIK's partner company, SDA, please examine your spam box. If your e-mail account is from a university or professional organization, you might not be able to access the email, so please set up an alternative email account with a common email service provider and contact Mr. Young (by email sdaedulove@hotmail.com or by phone at 82-2-2211-3695). Your user name will be your email address and the password will be 0000(4 zeros). You must complete all the lessons and survey questionnaire before you take the final test. You must obtain over 70% of the correct answers to pass the test. Your completion status will be reported to your POE/MOE.

5. April 2013 EPIK Orientation Schedule (NIIED)

Time Date	Morning Session		Afternoon Session		6:00pm~
	9:00~10:30	10:50~12:20	2:00~3:30pm	3:50~5:20pm	
April 21 (Sun)	Incheon Int'l Airport Pick-Up (11:00am only) Registration at the NIIED Dormitory (1:00~3:00pm)			Class Meeting (4:30~5:40pm)	Welcoming Dinner
April 22 (Mon)	Medical Check-up (7:30~8:10) Opening Ceremony (10:00am)	Korean History & Culture	Content Based-learning for Multi-level Classes	EPIK Life & School Culture	Survival Korean
April 23 (Tue)	🗨 Lectures				Survival Korean
	▪ Lesson Planning ▪ After School and Camp Programs ▪ Learning Taekwondo		▪ Secondary Education in Korea ▪ Elementary Education in Korea		
April 24 (Wed)	🗨 Lectures				Group Project (Lesson Demo Preparation)
	▪ Cooperative Learning ▪ Lesson Planning 2		▪ Classroom Management ▪ Power-point Use in Classroom		
April 25 (Thu)	▪ Lesson Demonstration & Feedback		▪POE/MOE Teachers' Meeting	Nanta Performance (at JungDong Theater)	Dinner
April 26 (Fri)	▪Closing Ceremony (9:00am) ▪ Departure to Each POE/MOE (10:00am)				

※ This schedule is subject to change.