



March 2012

## EPIK Orientation Information

- Venue: **NIIED in Seoul(Hyehwa-dong)**
- Period: March 21<sup>st</sup> (Wednesday)~March 26<sup>th</sup> (Monday), 2012
- Placements of the participants: **Daegu, Chungbuk, Daejeon, Gangwon, Gyeongbuk, Gyeongnam, Gwangju, Jeju, Jeonbuk, Jeonnam, Busan, and Incheon**
- Arrival: **Incheon** International Airport

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MINISTRY OF EDUCATION,  
SCIENCE AND TECHNOLOGY

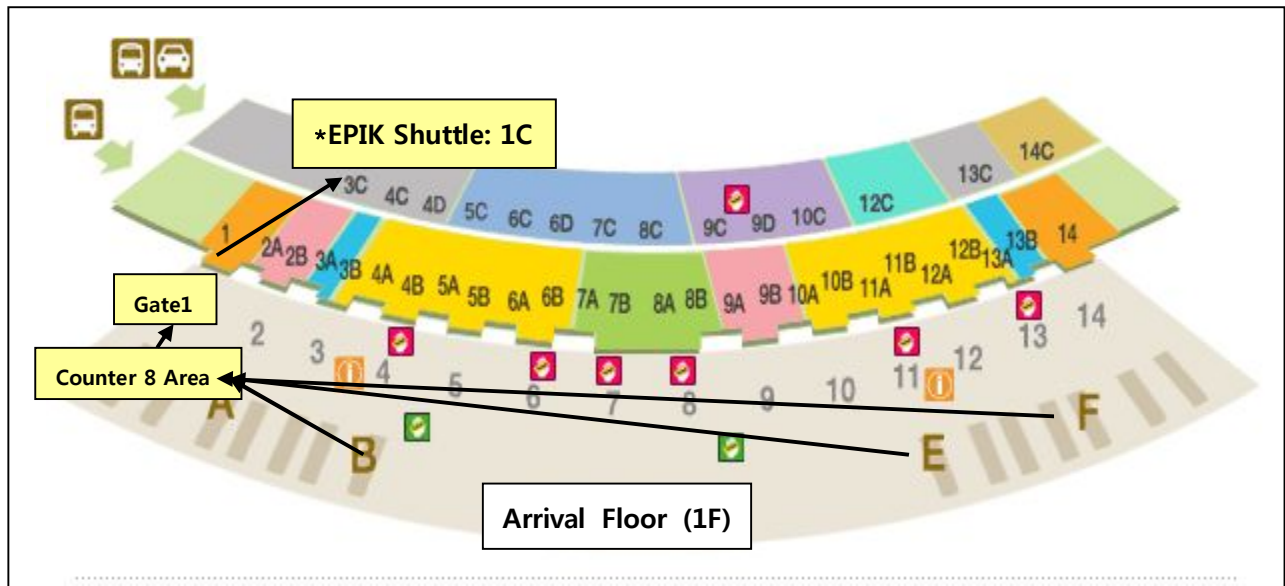


NIIED NATIONAL INSTITUTE FOR  
INTERNATIONAL EDUCATION

## 1. Arrival & Pick-up Service Information

**1-1.** After you arrive at Incheon Int'l Airport (Arrival Floor: 1F), please come to the **booth No.8 area on the 1<sup>st</sup> floor**. The airport bus will depart at 1:00 pm, so you will need to be on the bus no later than 12:45pm after loading your luggage.

< EPIK Registration: **Booth No. 8** at Incheon Int'l Airport, Floor 1 Arrivals >



**1-2.** At the EPIK registration area (Booth No. 8): Please form an orderly line.

**1-3.** Please proceed promptly to the bus terminal (1C) where your EPIK Shuttle bus will be waiting.

**IMPORTANT NOTICE:** Free shuttle bus service will be provided from Incheon Int'l Airport to the NIIED in Seoul at **1:00pm on March 21<sup>st</sup> only**.

※If you are unable to use the shuttle bus service, you will be responsible for finding your own way to the orientation site. Any costs you incur will be borne by you. You must register at NIIED in Seoul by 4:00pm on the 21<sup>st</sup> of March.

## 2. Lost Luggage Protocol

**2-1.** Please plan for the possibility that your luggage could become lost or misplaced. Inquire with your airline ahead of time about how to retrieve lost luggage and pack some extra clothing in your carry-on.

**2-2.** If your luggage becomes lost, you should immediately contact the airline which was

responsible for losing your luggage. You can do this by phone or by visiting the airline office at the airport (if your particular airline has an office at Incheon Int'l Airport).

**It is best to do this as soon as you discover that your luggage is missing.**

- 2-3.** The airline will want a shipping address and contact info so that they can ship you your lost luggage. Please give them the following information:

Address: 서울시 종로구 이화장길 43번지 국립국제교육원 재외동포학생회관 5층 EPIK연수

**EPIK Orientation Office**

**81 Ihwajang-gil, Jongno-gu, Seoul, Korea      Zip code: 110-810**

**Tel: 82-2-3668-1460/1402**

▷ Please note that the EPIK staff will do their best to assist you, but it is **ultimately your responsibility** to care for your lost luggage. If you do not receive your luggage by March 25<sup>th</sup>, be sure to contact the airline to give them the new contact information of your new school or apartment.

▷ To check the arrival of your lost luggage, please visit the Head Office of the Orientation, located on the 5<sup>th</sup> floor of the dormitory, from 8:30am to 8:30pm.

### 3. Orientation Venue: NIIED in Seoul

**3-1. As a newcomer in Korea**, if you do not plan on using the complimentary EPIK shuttle bus service due to a delayed arrival, **you are expected to arrange your own transportation to the EPIK Orientation Venue (NIIED in Seoul) at your own cost.**

#### ■ Public Transportation Information

*\* If you have a lot of luggage, we highly recommend that you take a Limousine Bus or taxi.*

##### 1) Taking The Airport Limousine Bus No. 6011

Incheon Int'l Airport → Sungkyunkwan University (90 minutes)

- Bus Boarding Section: 12A or 5B      ▪ Fare: About 10,000 KRW
- Departs: every 20 ~ 30 minutes      ▪ Estimated Time: 90 mins
- Bus stop to get off : Sung-kyun-kwan University, 성균관대 입구
- Take a taxi after getting off the bus to NIIED

- If you have a lot of luggage, you can hail a taxi. It costs about 3,000 KRW (around 10 mins).

Please show the following note (your destination) written in Korean to the taxi driver.

기사님, 종로구 혜화동 방송통신대 뒤 국립국제교육원에 내려주시기 바랍니다.  
감사합니다. (문의전화: 82-2-3668-1460)

## 2) Taking The Airport Railroad

- Estimated Time: 53 min for Regular Train/ 43 min for Express Train
- Fare: Regular Train (4,300 KRW)/ Express Train (13,300KRW) to Seoul Station
- Stations: **Incheon Int'l Airport**→(Incheon Int'l Airport Cargo Terminal → Unseo → Geomam → Gyeyang → Gimpo Airport → Digital Media City → Hongik University →) **Seoul Train Station (Transfer to subway Line #4)** → Get off at **Hyehwa(혜화) subway station**→ Exit 2 → NIIED (※Refer to the walking directions and the map below.)

## 3) Taking a Taxi from the Airport to NIIED

- Taxi stands are located on the arrival level (1F) at the passenger terminal between platform 4D and 8C at the Incheon Int'l Airport.
  - Estimated Time: 90 mins
  - Fare: around 50,000 KRW (but it depends on the traffic condition.)
  - Show your destination in the box written above in Korean to the taxi driver.
- ※ Emergency calls: EPIK Staff, Soo([soocompany@naver.com](mailto:soocompany@naver.com), 010-7712-7115)
- \*Phone calls are available only during the orientation period.

### 3-2. The participants who are already in Korea are expected to come to the orientation venue on their own by no later than 3:30pm on the 21<sup>st</sup> of March.

#### 1) From Seoul Station Subway to NIIED: Refer to the below.

Seoul Station (Line 4) → Get off at **Hyehwa Station** → Exit 2

#### 2) From Gangnam Express Bus Terminal Subway

Gangnam Express Bus Terminal (Line 3) → Chungmuro Station (Transfer to Line 4) → Get off at Hyehwa Station → Exit 2

#### ■ From Hyehwa station (Exit No. 2) to NIIED

##### ※ Walking Directions: From Hyehwa station to the EPIK Orientation venue

1. Take Exit No.2 at Hyehwa Station.
2. Follow the sidewalk.  
At the silver sphere, turn **LEFT**.
3. When the road Ts, turn **RIGHT**.
4. Follow the road. There will be a brick wall on your right. When the wall ends, turn **RIGHT** into the NIIED complex.



## ■ NIIED Campus



- ♣ **Registration:** Lobby (1F) or EPIK Office (5F) at the dormitory on the right  
Lectures, Medical check-up, and Opening Ceremony: Main Building in the center

## 4. Before Departing

### 4-1. What to Pack

Please be sure to pack the following items.

- Clothing suitable for 6 **days** including an outdoor field trip(About 5~10 Centigrade)
- **Personal belongings:** \*alarm clock, laptop, camera, medication, cosmetics, hairdryer, umbrella, other toiletries e.g. toothbrush/paste, shampoo, conditioner, etc.
- All your essential documents (passport and pending documents such as diploma, TEFL certificate, teacher's license, proof of teaching experience, pre-orientation certificate, etc.)
- Important notice for those who come with their siblings or girl/boyfriend who are all EPIK teachers: Please pack separate bags from your dependants' or joint applicants'. Male and female rooms at the NIIED dormitory are run separately on different floors. Packing items together may cause a big inconvenience during the orientation.

### 4-2. Dormitory Accommodation

- A dormitory room is shared by two people.
- No pets are allowed in the dormitory.
- The dorm rooms do not have private restrooms or shower rooms.
- Korean power voltage is **220~240**.

※**Accompanying Family Dependents:** The EPIK orientation is only for incoming successful candidates for the 2012 spring term. If you have listed on your application form

that you will accompany dependents to Korea with you, you must make the arrangements for the accommodation on your own. NIIED's dormitory doesn't have vacant rooms to accommodate dependents.

#### 4-3. Important Note Regarding Money

- Please bring enough money to last you through your first month (approx. 1 million KRW). You will not receive your first pay check or the Entrance Allowance until the end of the first month of the contract.
- It will be very difficult to find ATMs that accept foreign debit cards at the orientation venue and perhaps your school as well. Therefore, please bring enough Korean Won with you or exchange money at the airport.
- You are required to pay the medical examination fee(about 50,000 KRW) before the check-up.

#### 4-4. Medical Check-up Notice

- **All newly arrived orientation participants must have a medical check-up at the orientation.** All the POEs (Provincial Offices of Education) and MOEs (Metropolitan Offices of Education) are expecting you to have completed the medical check-up during the EPIK orientation. Even if you have already obtained your ARC, you are still required to have the medical check-up.
- For your convenience, EPIK will arrange the medical check-up service to be held at the orientation venue from a certified institute by the Ministry of Justice. The medical check-up will be carried out **on Thursday, March 22, 2012** and you will receive the report at the end of the orientation.

**※IMPORTANT NOTICE:** The medical check-up will include certain drug tests. Some over the counter medicine may affect the test results. Recently, some medication such as sleeping pills, pain medication (including over-the-counter products), or nasal sprays have been assumed to contribute to positive test results even if they were taken 3-4 days prior to the test date. We encourage all applicants to abstain from use of the aforementioned items until the test has been administered. You may bring the official doctor's note when it is prescribed for unavoidable medical conditions.

#### 4-5. Completion of Online Pre-orientation

EPIK's online pre-orientation course is available to all successful EPIK applicants. The topics of the pre-orientation course include basic teaching principles, Korean language, and culture. You are



required to complete the course before you come to Korea as the results will be passed on to your POE/MOE supervisor. **Once you complete the course, please print out the proof of completion and pack it with your belongings. You will be asked to present it to your homeroom teacher during the orientation.** Your completion status will be directly reported to your POE or MOE supervisors without your written permission.

You will be invited by EPIK through email for the verification of your ID and pin number. You can access the pre-orientation course at <http://211.39.132.43>. If you do not receive an invitation from EPIK's partner company, SDA, please examine your spam box. For further inquiry, please contact Mr. Jung at 82-2-2211-3739 or [newbj@sda.co.kr](mailto:newbj@sda.co.kr).

## 5. March 2012 EPIK Orientation Schedule (NIIED)

Time Date	Morning Session		Afternoon Session		6:00pm~
	9:00~10:30	10:50~12:20	2:00~3:30pm	3:50~5:20pm	
Mar. 21 (Wed)	Registration(2:00~4:00)		Opening Ceremony (4:00~4:50)	Special Lecture (5:00~6:00)	Group Meeting for Lesson Demonstration I
Mar. 22 (Thur)	Medical Check-up (7:30~8:30)	<b>▣ Lectures</b> ▪ Lesson Planning ▪ Co-Teaching Strategies		▪ Virtues of 21C Global Leaders ▪ Teaching Reading & Writing	Group Meeting for Lesson Demonstration II
Mar. 23 (Fri)		<b>▣ Lectures</b> ▪ Power-point Use in Classroom ▪ Hidden Wonders of Korea		▪ Drama Techniques in EFL Classroom ▪ Teaching Listening & Speaking	Survival Korean or Korean Culture Class I
Mar. 24 (Sat)	<b>▣ Lectures</b> ▪ Elementary English Curriculum ▪ After School and Camp Programs ▪ Secondary English Curriculum		▪ Elementary Co-teaching Demo ▪ Secondary Co-teaching Demo ▪ Classroom Management		Survival Korean or Korean Culture Class II
Mar. 25 (Sun)	▪ Lesson Demonstration & Evaluation		▪ Meet with the POE/MOE Representatives	▪ Cultural Field Trip	
Mar. 26 (Mon)	- Closing Ceremony 9:30~10:00 -Departure to Each POE/MOE(10:00~)				

※ This schedule is subject to change.

☺ Medical check-ups will be done on Thursday March 22, 2012(the following day of your arrival). Please rest as much as possible after your arrival, make your body adapt to Korean time, and fast from the midnight on for the following day's Medical Checkup.