



September 2011

EPIK Orientation Information

- Venue: **NIIED in Seoul (Hyehwa-dong)**
- Period: **September 20(Tue.)~September 26(Mon.), 2011**
- Placements of the participants:
Busan, Chungbuk, Daegu, Daejeon, Gangwon, Gyeongbuk, Gyeongnam, Gwangju, Jeju, Jeonbuk, Jeonnam, & Ulsan

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MINISTRY OF EDUCATION,
SCIENCE AND TECHNOLOGY



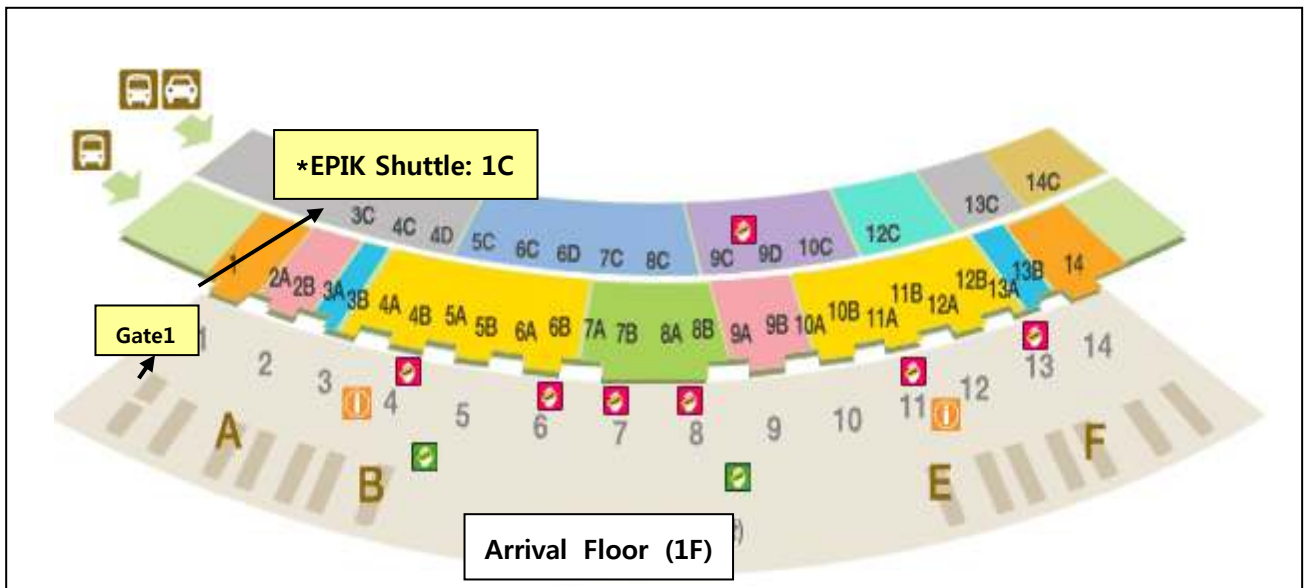
NIIED NATIONAL INSTITUTE FOR
INTERNATIONAL EDUCATION

1. Arrival & Shuttle Bus Information

1-1. After you arrive at Incheon Int'l Airport (Arrival Floor, 1F), please come to **Gate number 1 (on the 1st floor)** one hour prior to the departure time to the orientation site. You will be required to board the bus shortly after you have arrived at Gate 1.

※ If you need time to eat, rest, make phone calls, or exchange money, please do this *before* you arrive at Gate 1. However, if you arrive later in the evening, we strongly recommend that you visit Gate 1 *first* so that you do not miss the last EPIK shuttle bus (9:00pm on the 20th of September).

< Please meet the EPIK staff at Gate 1 at Incheon Int'l Airport, Arrival Floor(1F) >



1-2. At Gate 1: Please form an orderly line and meet the EPIK Staff who will be holding the **EPIK** sign.

1-3. Once you have arrived at Gate 1 and received all necessary information, please proceed promptly to **the bus terminal (1C)** where your EPIK Shuttle bus is waiting. (Please refer to Shuttle Bus Schedules on page 2.)

IMPORTANT NOTICE: Free shuttle bus service will be provided from **Incheon Int'l Airport to NIIED on the 20th only** (Twice only at 4 p.m and 9 p.m.)

※ Please note that the times listed on the schedule on the next page are highly subject to change. Buses will likely depart according to occupancy, not time. It is not prudent to plan to arrive just in time to catch the last bus. Rather, we encourage you to leave a time buffer to account for delays and unexpected contingencies.

● EPIK Shuttle Bus Schedules (4:00pm and 9:00pm only)

Bus No.	Departure Time	Meeting Time
1	4:00pm	3:00pm
2	9:00pm	8:00pm

※ The shuttle bus schedule is subject to change, so please arrive at Gate 1 a minimum of one hour in advance.

※ You may be asked to take a public transportation service when there is significantly few people.

※ If you are unable to use the shuttle bus service on September 20th, you will be responsible for finding your own way to the orientation site as soon as possible. Any costs you incur will be borne by you.
(For more details, please refer to page 3~4.)

2. Lost Luggage Protocol

2-1. Please plan for the possibility that your luggage could become lost or misplaced. Inquire with your airline ahead of time about how to retrieve lost luggage and pack some extra clothing in your carry-on.

2-2. If your luggage becomes lost, you should immediately contact the airline which was responsible for losing your luggage. You can do this by phone or by visiting the airline office at the airport (if your particular airline has an office at Incheon Int'l Airport).

It is best to do this as soon as you discover that your luggage is missing.

2-3. The airline will want a shipping address and contact info so that they can ship you your lost luggage. Please give them the following information:

Address: 서울시 종로구 이화장길 43번지 국립국제교육원 재외동포학생회관 5층 EPIK연수 본부
우: 110-810

EPIK Orientation Office

43 Ihwajang-gil, Jongno-gu, Seoul, Korea

Zip code: 110-810

▷ Please note that the EPIK staff will do their best to assist you, but it is **ultimately your responsibility** to care for your lost luggage. If you do not receive your luggage by the end of the orientation date (by 9:00am on August 26), be sure to contact the airline to give them the new contact information of your new school or apartment.

▷ Please visit the Head Office of the Orientation which is located on the 5th floor of the dormitory to check the arrival of your lost luggage from 8:30am to 8:30pm.

3. Arriving on Your Own with Public Transportation in Korea

3-1. From Incheon Int'l Airport to NIIED in Seoul

We recommend you take a long-distance bus (called a "limousine bus") from the airport. It will probably be the simplest option and cost approximately 10,000 KRW. Approximate travel time is 90 minutes. See details below.

3-2. You may also take the subway between approximately 6am and 12 midnight, but it may be difficult to carry all your luggage. By subway, come to Hyehwa station (Line 4), Exit 2, heading south to the gate of the Korea National Open University (see **Directions to Dormitory** map below) and find the NIIED which located behind the university.

3-3. A call-van or taxi from Incheon Int'l Airport will cost upwards of 100,000 KRW (appr. \$US 90.00)

3-4. If you do not plan on using the complimentary EPIK shuttle bus service due to your delayed arrival, you are expected to arrange your own transportation to the EPIK Orientation Venue (NIIED in Seoul) at your own cost. In this case, please **contact EPIK Staff Soo**(soocompany@naver.com, 010-7712-7115*Phone calls are available only during the OT period until August 26, 2011) **before you leave your home to the OT venue so that we can guide you and prepare for your arrival.**

3-5. As for the applicants who are already in Korea, we highly recommend that you arrive at the Orientation Venue by 2:00pm at the latest on the 21st of September. The registration time for domestically residing EPIKers runs from 11:00am to 2:00pm.

3-6. Public Transportation Information

* If you have a lot of luggage, we highly recommend that you take a Limousine Bus.

1) Taking Airport Limousine Bus # 6011:

Incheon Int'l Airport → Sungkyunkwan University (90 minutes)

- Bus Boarding Section: 12A or 5B
- Fare: 10,000 KRW
- Departs: every 20 ~ 30 minutes
- Estimated Time: 90 mins
- Bus stop to get off : Hyehwa (Sung-kyun-kwan University, 성균관대 입구)
- Taking a taxi after you get off the bus
 - If you have a lot of luggage, you may hail a taxi. It costs about 3,000 KRW (around 10 mins). Ask for the Korea National Open University (phonetics: Pahng(방) sohng(송) tohng(통) sheen(신) dae(대) dee(뒤) koong(국) lip(립) kook(국) jae(제) kwo(교) yook(육) won(원)). Please show the following information to the taxi driver if needed.

기사님, 이 분을 혜화동 방송통신대 뒤 국립국제교육원으로 모셔주십시오.
감사합니다.

2) Taking Airport Railroad

- Follow “Airport Railroad” sign: 1F of the passenger terminal → **B1** of the passenger terminal → Transportation Center → Incheon Int’l Airport Station
- Estimated Time: 53 min for Regular Train/ 43 min for Express Train
- Fare: Regular Train to Seoul Station: 4,300 KRW/ Express Train to Seoul Station: 13,300 KRW
- Stations
 - Express Train leaves Incheon Int’l Airport and arrives at Seoul Station without making any stops in between.
Incheon Int’l Airport → (Incheon Int’l Airport Cargo Terminal → Unseo → Geomam → Gyeyang → Gimpo Airport → Digital Media City → Hongik University →) Seoul Train Station
(Transfer to subway Line #4) → Get off at Hyewha(혜화) → Exit 2 (Note: It will take about 10 minutes on foot from the Seoul Train Station to Subway line # 4.)

* Walking Directions from Hyewha station to EPIK Orientation site

- Currently, there is construction blocking the main entrance to the EPIK offices. Please be aware of this :
 1. Take Exit #2 at HyeHwa Station (혜화).
 2. Follow the sidewalk. At the silver sphere, turn **LEFT**.
 3. When the road Ts, turn **RIGHT**.
 4. Follow the road. There will be a brick wall on your right. When the wall ends, turn **RIGHT** into the NIIED complex.
 5. There will be a basketball court in the center and dormitories on the right and left. The Registration desk is located in the dormitory on your right.

3) Taking a Taxi

Incheon Int’l Airport →NIIED (90 minutes)

- Taxi Stands : Taxi stands are located on the arrival level (1F) at the passenger terminal between platform 4D and 8C Incheon Int’l Airport.
- Fare: around 50,000 KRW (but it depends on the traffic condition.)
- Estimated Time: 90 mins
 - Ask for the Korea National Open University (phonetics: Pahng sohng tohng sheen dae dee koong lip kook jae kwo yook won"). Please show the following information to the taxi driver if needed:

기사님, 이 분을 혜화동 방송통신대 뒤 국립국제교육원(국제교육진흥원)으로 모셔주십시오. 감사합니다.

4. Arriving from Locations in Korea to Orientation Venue

※ *EPIKers who are already in Korea are expected to come to the EPIK orientation venue on their own from 11:00am to 2:00pm on the 21st of September.*

4-1. From Seoul Station Subway

Seoul Station (**Line 4**) → Get Off at **HyeHwa Station** → **Exit 2**

★ Currently, there is construction blocking the main entrance to the EPIK offices. Please be aware of this and follow the map.

1. Take Exit #2 at HyeHwa Station (혜화).
2. Follow the sidewalk. At the silver sphere, turn **LEFT**.
3. When the road Ts, turn **RIGHT**.
4. Follow the road. There will be a brick wall on your right. When the wall ends, turn **RIGHT** into the NIIED complex.
5. There will be a basketball court in the center and dormitories on the right and left. The Registration desk is located in the dormitory on your right.

4-2. From Gangnam Express Bus Terminal subway

Gangnam Express Bus Terminal (**Line 3**) → **Chungmuro Station (Transfer to Line 4)** → Get Off at **HyeHwa Station** → **Exit 2** Same as above, from the exit 2, HyeHwa Station

4-3. Registration: Lobby of International House at NIIED by 2:00pm on the 21st of September.

5. Before Departing

5-1. What to Pack

Please be sure to pack the following items in the luggage that you will bring with you to the orientation:

- Clothing suitable for **7 days** including an outdoor wear and hat for field trip (it is summer in Korea).
- Personal belongings: laptop, camera, personal/prescribed medication, cosmetics,

other toiletries(toothbrush/paste, towels, shampoo, conditioner, etc) umbrella in case of rain.

- All your essential documents (passport and pending documents such as diploma, TEFL certification, teacher's license, proof of teaching experience, etc.)

Important notice for those who come with their siblings or girl/boyfriend who are all EPIK teachers. :

Please pack separate bags from your dependants' or joint applicants'. Male and female rooms at the NIIED dormitory are run separately on different floors. Packing together may cause a big inconvenience during the orientation.

5.2 Important Note: Regarding Money

- Please bring enough money to last you through your first month (approx. 1 million KRW). You will not receive your first pay check or the Entrance Allowance until the end of the first month of your contract.
- It could be hard to find ATMs that accept foreign debit cards at the orientation venue and perhaps your school area as well. Therefore, please bring enough Korean Won with you or take out money *at the airport* in advance.

5.3 Accompanying Family Dependents

EPIK orientation is only for the incoming successful candidates for the 2011 Fall term. If you listed on your application form that you will be bringing dependents to Korea with you, you must make the arrangements on your own for accomodation. NIIED's dormitory doesn't have vacant rooms.

6. Important Notice

6-1. Dormitory Accommodation

- A dormitory room is shared by two people.
- No pets are allowed in the dormitory.
- The dorm rooms do not have private restrooms or shower rooms.
- Korean power voltage is **220~240**.

6-2. Medical Check-up Notice

- **All newly-hired orientation participants must have a medical check-up at the orientation.** All the POEs (Provincial Office of Education) and MOEs (Metropolitan Office of Education) are expecting you to have completed the medical check-up during the EPIK orientation.

- EPIK is going to arrange the medical check-up service from a certified institute by the Ministry of Justice at the orientation venue for your convenience. The medical check-up will be carried out **on Wednesday, September 21, 2011** and you will receive the report at the end of the orientation.
- **Medical check-UP Fee : 55,000 Korean Won Only**
You must pay the amount at the time of the medical check-up. Please exchange the money in advance. The hospital will not accommodate your country's currency.
- **IMPORTANT NOTICE:** The medical check-up will include certain drug tests. Some over the counter medications may affect the test result. Recently some medications such as sleeping pills, headache medicine, or nasal sprays have been assumed to contribute to positive test results even if they were taken 3~4 days prior to the test.

7. Orientation Schedule & Venue

1) Orientation Schedule

Time	Morning Session		Afternoon Session		18:00~
Date	9:00~10:30	10:50~12:20	14:00~15:30	15:50~17:20	
Sep. 20 (Tue)	Registration for New Arrivals Only at NIIED				Korean Movie
Sep. 21 (Wed)	Medical Check-up (~12:00pm)		*Registration for domestically residing teachers only *Bank Account Set-up *Class Meeting *Opening Ceremony (16:00~) *Korean History(Special Lecture)		Group Meeting I for Lesson Presentation
Sep. 22 (Thur)	▣ Lectures <ul style="list-style-type: none">▪ Multiple Intelligences▪ Lesson Planning▪ Co-Teaching Issues▪ Classroom Management				Survival Korean Classes
Sep. 23 (Fri)	▣ Lectures <ul style="list-style-type: none">▪ Hidden Wonders of Korea▪ Understanding and Teaching Reading▪ Task-Based Language Teaching▪ Writing Practices				Survival Korean Classes
Sep. 24 (Sat)	▣ Lectures <ul style="list-style-type: none">▪ Co-teaching Practices▪ After School and Camp Programs▪ Power-point Use in Classroom▪ English Curriculum				Group Meeting II for Lesson Presentation
Sep.25 (Sun)	▪ Lesson Presentation & Evaluation		▪ Cultural Field Trip		
Sep. 26 (Mon)	- Closing Ceremony 10:00~10:30 - Meeting with POE/MOE Representatives -Departure to Each POE/MOE(11:30~)				

2) Orientation Venue

① From Incheon Airport to NIIED in Seoul



② NIIED

